

## 2MC Independent Language Study & Research Module Registration Form

Independent study in a language other than English in an area of special interest to the student(s), with the close guidance of a faculty member, leading to a final project/product.

In consultation with a faculty member, a student or students should craft a proposal outlining the nature of the project and the work the student(s) intends to finish during the semester. This option is intended for an individual or small group of students – only 1-2 students – who would like to work with texts and other materials in a language other than English. Faculty can recommend projects to students, but the proposal as such should come from the students. Students should clearly articulate the goals of their project and what they aim to achieve by the end of the semester. The deadline to submit the proposal to your Assistant Dean of Students\* is **5pm on Friday, 18 January 2019**. Registry will update students and faculty about the status of their Independent Study course requests by **Friday, 25 January 2019** and officially enroll approved students into these 2MC modules.

Kindly read the following conditions carefully before submitting your Registration Form. With effect from Semester 2, AY2017/2018:

1. A student is allowed to read up to a maximum of two Independent Study modules [Independent Reading and Research (IRR), Independent Language Study and Research (ILSR) and/or Special Project in Science (SPS)] in a semester.
2. A student may read up to a maximum of 7MC from IRR, ILSR and/or SPS throughout the student's undergraduate career. If you have exceeded this limit, you are required to obtain the support of the Head of Studies of your major/minor and make an appeal to the Committee on Academic Standards (CAS) via your Assistant Dean of Students\*.
3. A student may count up to a **maximum of 5MC** from IRR, ILSR and/or SPS towards the **major or independent minor** with prior approval from Head of Studies (Major) or Coordinator (Independent Minor).
4. A student may count up to a **maximum of 2MC** from IRR and/or ILSR towards the requirements for a **minor** with prior approval from the Head of Studies (Minor).
5. In extremely rare circumstances, an exception to the maximum above may be approved by the Chair of the Curriculum Committee following the relevant Divisional Director's endorsement.
6. SPS cannot be counted towards requirements for a minor in Science and may only be read in your third or fourth year of study.
7. By default, IRR, ILSR and/or SPS are graded Completed Satisfactory (CS) or Completed Unsatisfactory (CU). However, if you wish to count the Independent Study module to a Major or Minor, the Independent Study module will be registered as Letter Graded.
8. Requests to retroactively count such modules taken before Semester 2, Academic Year 2017/2018 toward a major will not be approved.

Section A - To be completed by the student(s)			
<b>Are you doing the 2MC Independent Language Study and Research individually or with another student?</b> <input type="checkbox"/> Individual (1 person only) <input type="checkbox"/> With another student (2 persons only)			
<b>Name of Student #1</b>		<b>Student ID</b>	
<b>Name of Student #2 (if any)</b>		<b>Student ID</b>	
<b>Name of Project</b>			

**Description of Project**

Briefly outline the aims, methodology and expected outcomes by the end of the semester. Please attach separate document for elaboration if necessary.

**Activities to be undertaken**

(Student must spend at least 5 hours per week including meeting with the faculty for a full semester.)

**Proposed Schedule of Meetings**

(Faculty and student should plan to meet at least once a week)

**Anticipated Project Outcomes**

**Goals and Values to the student(s)**

### **Registration Details**

**This section is applicable if you wish to count the Independent Language Study & Research (ILSR) module to a major/minor :**

- Only Letter Graded Independent Study modules (IRR, ILSR and/or SPS) can count towards Major/Minor. Approval from the HOS of the respective major/minor must be obtained if you check the following box/boxes.
- By default, ILSR modules are graded Completed Satisfactory (CS) or Completed Unsatisfactory (CU).
- If you checked this section, you will be registered to read the ILSR module as Letter Graded. Once the module is allocated as Letter Graded, the decision is irrevocable. You may however exercise S/U option to convert the Letter Grade to Satisfactory/Unsatisfactory (S/U) grade at the stipulated S/U declaration period at the end of the semester. Once you have exercised the S/U option, the module can no longer count to the Major/Minor although you have obtained prior approval from the HOS/Coordinator during the module registration period.

Student#1 (Name : \_\_\_\_\_) would like to count this to my \*Major/Minor : \_\_\_\_\_

Student#2 (Name : \_\_\_\_\_) would like to count this to my \*Major/Minor : \_\_\_\_\_

#### **Student #1**

Total MC of IRR/ILSR/SPS completed prior to this registration :

Total MC of Letter graded IRR/ILSR/SPS prior to this registration :

#### **Student #2**

Total MC of IRR/ILSR/SPS completed prior to this registration :

Total MC of Letter graded IRR/ILSR/SPS prior to this registration :

**Please sign and obtain your faculty supervisor's and HOS (If applicable) signature before submission to the Assistant Dean of Students\* of your residential college. Your Assistant Dean of Students\*(s) will submit the form onwards to the Language Coordinator and Divisional Director for final approval. The outcome will be informed to you and your supervisor via Registry.**

\_\_\_\_\_  
Name of Student #1

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Student #2 (if any)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

*\*formerly known as Vice-Rector (VR)*

*Updated 29 November 2018*

**Section B - To be completed by the Faculty Supervisor**

- I agree to supervise the student(s) on the proposed project as stated out in the above proposal.
- I am supporting the student(s) to count this project to the Major/Minor the student(s) have indicated in Section A (Registration Details) above.

Comments from Faculty Supervisor (if any):

\_\_\_\_\_  
Name of Faculty Advisor

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Section C - To be completed by the Head of Study (applicable if the student is applying to count the module towards major/minor).**

- I allow the student to count this 2MC ILSR towards the major/minor.
- Please count this 2MC ILSR towards the \_\_\_\_\_ category/distribution requirement of the major/minor (Example: count towards Level 2000 requirement of History major).

\_\_\_\_\_  
Name of HOS of Student #1

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

- I allow the student to count this 2MC ILSR towards the major/minor.
- Please count this 2MC ILSR towards the \_\_\_\_\_ category/distribution requirement of the major/minor (Example: count towards Level 2000 requirement of History major).

\_\_\_\_\_  
Name of HOS of Student #2

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Section D - To be completed by the Assistant Dean of Students\*(s)**

*The AD should collate all the forms received for students after signing and pass to Divisional Managers by end of Instructional Week One for the Language Coordinator and DD approvals. Students should not approach the Language Coordinator and DD directly for approval.*

Comments from AD of Student #1 (if any):

Supported

Not Supported

\_\_\_\_\_  
Name of AD of Student #1

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Comments from AD of Student #2 (if any):

Supported

Not Supported

\_\_\_\_\_  
Name of AD of Student #2 (if any)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Section E - To be completed by the Language Coordinator**

Comments from Language Coordinator (if any):

Approved

Not Approved

Eduardo Lage-Otero

Name of Language Coordinator

Signature

Date

**Section F - To be completed by the Divisional Director of the Faculty Supervisor**

Comments from Divisional Director (if any):

Approved

Not Approved

Rajeev Patke

Name of Divisional Director

Signature

Date

**Section G - To be completed by Yale-NUS Registry**

**Student #1**

Verify total MC of IRR/ILSR/SPS completed prior to this registration :

Verify total MC of Letter graded IRR/ILSR/SPS prior to this registration :

**2MC Independent Language Study & Research Module Code:**

**Student #2**

Verify total MC of IRR/ILSR/SPS completed prior to this registration :

Verify total MC of Letter graded IRR/ILSR/SPS prior to this registration :

**2MC Independent Language Study & Research Module Code:**

**Date of original approval:**

**Date of approved revision (if any):**

**Processed by (Registry Staff Name):**

**Notes:**